

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING  
Indiana Government Center, Conference Room 1  
302 West Washington Street  
Indianapolis, Indiana 46204  
September 8, 2008, at 1:00 P.M.

**WELCOME AND INTRODUCTION**

Acting Chairman Mike Garvey welcomed everyone to the meeting and asked for roll call.

**ROLL CALL TO ORDER**

Mike Garvey—Proxy Chair	Jim Pridgen—Industry
Mike Bigler—State Government	Carol Shelby—Public
Sherman Greer—Local Government	Brian Lott—Local Government
Thomas Melville—State Government	Dean Larson—Public
Robert Reilley—Industry	William Reed—Public

The following commission members were absent:

Bruce Palin—State Government	Michael Pace—Industry
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The following staff members were present:

John Steel—IDHS	Mara Snyder—IDHS
Laura Steadham—IDEM	Ian Ewusi—IDEM/IDHS

The following members of the audience were present:

Gary McDaniel—Kosciusko County LEPC	Becky Waymire—Morgan County LEPC
Niki Theeuwes—IDHS	Cindy Riley—IDHS

**QUORUM**

The LEPC coordinator indicated that a quorum was present.

**CONSIDERATION OF THE MINUTES**

A motion to approve and adopt the July 14, 2008, minutes was made by Mr. Pridgen and was seconded by Mr. Bigler. **MOTION CARRIED.**

**REPORT OF THE CHAIR**

Mr. Garvey provided an update on the progress of the statewide flood recovery activity. He indicated that most of the affected communities have been moving into long-term recovery operations and that several counties had started the process of purchasing homes in the floodway to minimize future flood damages. Mr. Garvey also reported on the current hurricane season and requests received by IDHS on the Emergency Management Assistance Compact for possible assistance from the law enforcement

community. He reported that a roster of 200 law enforcement officials had been developed that could deploy if and when needed.

## **COMMITTEE REPORTS**

### **Communications Committee—Sherman Greer, Chair**

Mr. Greer reported that the Communications Committee had met earlier in the day to review awards nominations. He reported that the committee had selected 3 LEPCs to receive awards during the conference: Riley County for planning; Marion County for plan exercise; and Posey County for public education and outreach. Additionally, Mr. Robert Reilley and Mr. Bernie Beier, who had resigned their commissions, were going to be recognized by Chairman Wainscott for their service on the IERC. Mr. Larson made a motion to affirm the selection of the awards and was seconded by Mr. Melville.

**MOTION CARRIED.**

Mr. Greer discussed the scheduled speakers, topics, and time designated on the agenda for the October EMAI/IERC Conference. He requested approval for the travel expenses (air, hotel, and per diem) of one conference speaker, Lt. John White from the Apex, North Carolina, Fire Department, in the amount of \$600.00. Mr. Larson made a motion to approve the \$600.00 request for Mr. White's travel expenses and was seconded by Mr. Pridgen. **MOTION CARRIED.**

Mr. Greer reported that the Communications Committee had also discussed profiling the IERC staff and commission members in the Responder Newsletter so that they would be known to the emergency response community. Mr. Pridgen suggested that LEPCs be also included in the profiling process.

### **Technical Committee—James Pridgen, Chair**

Mr. Pridgen had no business to bring before the commission. He mentioned the need for holding an offsite retreat sometime in January and would like input from commission members on possible dates for this one-day meeting.

### **Policy Committee—Dean Larson, Chair**

Mr. Larson made two recommendations regarding the new IERC Handbook, and suggested that notice be sent to all LEPCs on how they could access the handbook. The recommendations were as follows:

- To officially cancel the IERC Policy Manual
- To replace the policy manual with the IERC Handbook

He reported that the new handbook will only be available online for two reasons. First, it will be easily accessible by anyone with internet access; and second, it will be easier for the IERC to control the changes, since there will be one master copy.

Mr. Lott made a motion to accept the recommendation and was seconded by Mr. Reilley. **MOTION CARRIED.**

### **Training Committee—Carol Shelby, Chair**

No report

### **Fiscal Committee—Bruce Palin, Chair**

No Report

Mr. Garvey asked to approve committee reports, and a motion was made by Mr. Melville and seconded by Ms. Shelby. **MOTION CARRIED.**

## **OLD BUSINESS**

No Report

## **NEW BUSINESS**

Mr. Bigler reported on grants going out to each of the 44 hazardous materials (Hazmat) response teams in the state of \$11,000 each. He indicated that the purpose of these one-time grants was to foster the purchase of equipment in personal protection, rescue, and scene stabilization, and maintenance/calibration of existing equipment. He noted that his staff had been working with the Hazmat teams to submit applications using the Indiana Grants Management System (IGMS) to enable distribution of the funds.

Ms. Niki Theeuwes and Ms. Cindy Riley from the IDHS Grants Section were present to address any grants issues. They reported that the 2008 Hazardous Materials Emergency Preparedness Grant (HMEP) performance period is from September 30, 2008, to September 30, 2009, and that the grant award from US DOT to Indiana will increase from \$302,000 to \$512,000. They also noted that LEPCs should be encouraged to conduct projects such as commodity flow studies, larger hazardous material exercises, and planning/training activities.

## **REPORT OF THE FIELD REPRESENTATIVE**

Mr. Ewusi reported on attending the Hazmat and Chemical Awareness Week held by Vanderburgh County LEPC and the local government from September 5 through September 12, 2008. He indicated that he had been working with the IDHS Ethics Officer on compiling a list of LEPC members' contact information and their status on the required ethics training. He noted that the data will be made available to the State Ethics Commission for direct communication with the LEPC members at any time. He also noted that he will be meeting with the IT staff at IDHS to discuss ways in which LEPCs can submit electronic funding requirement reports instead of paper reports.

## **MEMBERSHIP ROSTER APPROVALS**

The following counties have submitted new or updated rosters for approval:

Delaware  
Brown  
Grant  
Howard

Jefferson  
Madison  
Putnam  
Rush

Mr. Garvey asked to approve committee reports, and a motion was made by Ms. Shelby and seconded by Mr. Greer. **MOTION CARRIED.**



### **LEPC COMMENTS**

Gary McDaniel of Kosciusko County LEPC offered to sponsor an IERC meeting in Kosciusko County. Mr. Larson concurred that it would be good way for the IERC to get around the state and make contact with the LEPCs and get them involved.

Mr. Ewusi mentioned that there were 10 non-compliant LEPCs that will probably never become compliant without active persuasion from the commission. He suggested merging some of these LEPCs as local planning districts and/or offering incentives to compliant LEPCs to take on neighboring non-compliant LEPCs. He noted that Sullivan, Gibson and Tipton LEPCs had begun the process of becoming compliant again.

### **EPA COMMENTS**

None

### **PUBLIC COMMENTS**

None

### **NEXT MEETING**

November 10, 2008, 1:00 P.M.  
Indiana Government Center South, Conference Room 1

### **ADJOURNMENT**

Meeting was adjourned at 2:01 P.M.

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Joseph E. Wainscott, Jr., Chair